Side by side feature comparison

Feature	Meeting	Webinar
Participant Roles	• Host and Co-host • Participant	• Host and Co-host • Panelists • Attendee
Audio Sharing	• All participants can mute/unmute their own audio • Host can mute/request to unmute participants • The Host can set all participants to mute upon entry	• Only the Host and panelists can mute/unmute their own audio • Attendees join in listen-only mode* • The Host can unmute one or more attendees
Video Sharing	All Participants	Hosts and Panelists
Screen Sharing	✔	✔
Capacity	Up to 300	Up to 100-10,000 participants, depending on the license.
Participants List	Visible to all participants	Visible to Host and Panelist
Email Reminders	--	If registration is enabled
Chat	In-Meeting Chat	Webinar Chat
Q&A	--	✔
File Transfer	✔	--
Whiteboard	✔	✔
Annotation	✔	✔

Polling	Polling for Meetings	Polling for Webinars
Livestream	Facebook, YouTube, Workplace by Facebook	Facebook, YouTube, Workplace by Facebook
Registration	Registration for Meetings	Registration for Webinars
Closed Captioning	✔	✔
Recording	✔	✔
Breakout Rooms	✔	--
Require Password to Join	✔	✔
International Dial-in Numbers	✔	✔