**Provide Single Zoom Link to All Students**

If two classes were**set up for the same section,**you will need to provide a single Zoom meeting link to all students and here is how to do that:

1. Log onto [usc.zoom.us](https://urldefense.com/v3/__https%3A/usc.zoom.us__;!!LIr3w8kk_Xxm!_btE-eL3t0Zg9UY4S561GWENVg1DI_TR9FwNwiLcS-s7aDp4IrZWwJ1VniPovQ$)**.**
2. Click **Meetings** in the left panel.



1. Click the first of the two class instances that are double-booked.



Section 1



Section 2

1. Click **Copy Invitation**.



1. Click the **Copy Invitation** button on the pop-up screen.



1. Logon to **Blackboard**.
2. Create an **Announcement** as shown in this [video](https://www.youtube.com/watch?v=WJuWaNi8RH4&feature=youtu.be) for the second of the two class instances that are double-booked.
	1. Paste the **meeting invitation** in the **Announcement** along with a note to your students to use that link for first week of class.