



TOOLS FOR ADMINISTERING & PROCTORING EXAMS

Each tool has varying features & functionality

APPLICATION	MAIN REQUIREMENTS				ADDITIONAL CONSIDERATIONS		RECOMMENDED FOR
	SECURITY	PRIVACY	COMPLIANCE	EFFORT	IN-APP COMMUNICATION	SCALE	
 ZOOM Instructions	Monitor/record audio/video of student & surroundings during exams to prevent cheating <ul style="list-style-type: none"> Record audio/video Consent required 	How visible students' backgrounds are <ul style="list-style-type: none"> Virtual backgrounds allowed 	Avoid over-burdening students who have special testing requirements (audio, visual, time, etc.) <ul style="list-style-type: none"> Adjustable test duration Assistive technology 	Level of effort required by instructors and/or students <ul style="list-style-type: none"> Synchronous Additional instructor effort Easy for students to use 	IN-APP COMMUNICATION <ul style="list-style-type: none"> Chat with host, raise hand, screen sharing, audio/video 	SCALE <ul style="list-style-type: none"> Small group or individual Dedicated proctors needed 	<ul style="list-style-type: none"> Greater flexibility / honor system
 RESPONDUS LOCKDOWN BROWSER + MONITOR How to Activate Test (Instructors) How to Take Test (Students)	Monitor/record audio/video of student & surroundings during exams to prevent cheating <ul style="list-style-type: none"> Record audio/video Consent required Browser locks screen Anomalies flagged automatically 	How visible students' backgrounds are <ul style="list-style-type: none"> Virtual background <u>not</u> allowed 	Avoid over-burdening students who have special testing requirements (audio, visual, time, etc.) <ul style="list-style-type: none"> Adjustable test duration Separate tests if needed Limited assistive technology 	Level of effort required by instructors and/or students <ul style="list-style-type: none"> Asynchronous Real-time monitoring not required Learning curve for students 	IN-APP COMMUNICATION <ul style="list-style-type: none"> None, test takers need alternate method to communicate with proctor 	SCALE <ul style="list-style-type: none"> Easily scalable Download required 	<ul style="list-style-type: none"> More rigor